

March 23rd, 2020

Working Alongside, Boarding a Vessel or Working on Terminal Property

Introduction

At The Strait of Canso Superport Corporation, there will be intervals when employees and contractors will be working alongside or boarding a vessel to perform operations for the facility. This procedure outlines the practices to be adopted for controlling activities to mitigate the risks associated with the coronavirus.

Procedures

To ensure the operation is performed in a safe and productive manner and to mitigate the risks associated with the coronavirus, the following procedures should be followed:

- Gloves should be worn at all times when tying up vessels
- Prior to boarding the vessel or beginning vessel operations, confirm with the Master or Chief Officer that no members of the crew have demonstrated symptoms consistent with coronavirus (coughing, sneezing, fever, or difficulty breathing). In the absence of such confirmation, do not board the vessel.
- Avoid physical contact with vessel crew or passengers. Do not shake hands.
- Maintain a safe physical distance from vessel crew and passengers who exhibit symptoms consistent with coronavirus -- of at least 2 meters (6 feet).
- Require the vessel's crew/crane operators to sanitize the vessel's crane cabins prior to entering or use.
 - In the absence of confirmation from the vessel's crew that such steps have taken place, personnel should wipe down all surfaces in the crane cabins with disinfectant spray, solution or wipes.
- Where gloves at all times.
- Do not enter any enclosed areas of the vessel including the ship's office, living quarters, captain's facilities, crew mess, or toilets unless specifically obliged to do so.
- Until further notice, all documents which might have to be presented to, received from or signed by and between the vessel shall be exchanged through the agent.
- Avoid touching the ship's gangway handrail or hatch/crane access ladder with bare hands.
- Do not bring personal effects onto the vessel.
- Do not use toilets aboard the vessel.
- Practice increased vigilance and awareness of personal safety hygiene:
 - Wash your hands frequently with soap and warm water or clean them with sanitizer;
 - Avoid touching your face with unclean hands; and
 - Cough or sneeze into the inside of your elbow or into a tissue that is then disposed of properly.
 - While "it is very unlikely that the virus will persist on a surface after being moved, travelled, and exposed to different conditions and temperatures" according to the World Health Organization, out of an abundance of caution, avoid touching surfaces, including vessel surfaces and cargo, with bare hands.
- Avoid congregating in groups more than 5
- Maintain a "Social Distance" of at least 6 feet (2 metres)
- **If you feel sick or become ill with symptoms consistent with coronavirus (coughing, sneezing, fever, or difficulty breathing – immediately report it to your supervisor.**

The procedures mentioned above are not intended to supersede any additional measures a vessel may have implemented.